

IC 12-20-4

Chapter 4. Employees of Township Trustee

IC 12-20-4-1

Office expense and clerical help

Sec. 1. The township trustee may pay out of poor relief money the necessary office expense and clerical or other help necessary to properly administer poor relief.

As added by P.L.2-1992, SEC.14.

IC 12-20-4-2

Supervisors, investigators, assistants, and employees; compensation

Sec. 2. The township trustee of each township, in the trustee's official capacity as chief executive officer within the township, may do the following:

- (1) Employ supervisors, investigators, assistants, or other necessary employees in discharging the township trustee's duties concerning the provision of poor relief.
- (2) Fix the salaries or wages to be paid to the supervisors, investigators, assistants, and other necessary employees employed by the township trustee.

As added by P.L.2-1992, SEC.14. Amended by P.L.51-1996, SEC.15.

IC 12-20-4-3

Supervisors, investigators, assistants, and employees; number; pay

Sec. 3. (a) The township trustee shall determine the number of poor relief supervisors, investigators, assistants, or other necessary employees that are employed by the township to administer poor relief.

(b) The pay of poor relief supervisors, investigators, assistants, and other necessary employees shall be fixed by the township trustee subject only to the total budgetary appropriation for personnel services for the administration of poor relief approved by the township board.

(c) A poor relief supervisor, investigator, assistant, or other necessary employee who uses an automobile in the performance of the employee's work is entitled to the same mileage paid to state officers and employees.

As added by P.L.2-1992, SEC.14. Amended by P.L.51-1996, SEC.16.

IC 12-20-4-4

Qualifications of investigators

Sec. 4. An individual may not be employed as a poor relief investigator unless the individual:

- (1) is a high school graduate or possesses an equivalent degree;
- (2) is at least eighteen (18) years of age; and
- (3) is a resident of the county where the township is located.

As added by P.L.2-1992, SEC.14. Amended by P.L.51-1996, SEC.17.

IC 12-20-4-5

Number of supervisors employed; compensation

Sec. 5. (a) The number of supervisors of poor relief investigators may not exceed one (1) supervisor for the first four (4) poor relief investigators. If there are more than four (4) poor relief investigators, the township trustee may employ one (1) additional supervisor for each twelve (12) poor relief investigators or major fraction of that number.

(b) The pay for supervisors of poor relief investigators shall be fixed in the manner provided by law for other township salaries.

As added by P.L.2-1992, SEC.14.

IC 12-20-4-6

Qualifications of supervisors

Sec. 6. An individual may not be employed as a supervisor of poor relief investigators unless the individual:

- (1) has been an Indiana resident for at least one (1) year immediately preceding the individual's appointment; or
- (2) has had at least one (1) years experience as a poor relief investigator.

As added by P.L.2-1992, SEC.14.

IC 12-20-4-7

Townships jointly employing investigators; payment

Sec. 7. (a) Two (2) or more townships in the same county may jointly employ an investigator to investigate poor relief applicants and recipients.

(b) Payment for investigations conducted under this section shall be made on the basis of the number of cases handled for each township in the same manner and at the same rate as otherwise provided for the payment of investigators under this chapter.

As added by P.L.2-1992, SEC.14. Amended by P.L.51-1996, SEC.18.

IC 12-20-4-8

Repealed

(Repealed by P.L.51-1996, SEC.77.)

IC 12-20-4-9

Repealed

(Repealed by P.L.51-1996, SEC.77.)

IC 12-20-4-10

Repealed

(Repealed by P.L.51-1996, SEC.77.)

IC 12-20-4-11

Supervisors, investigators, assistants, and employees; pay; vacation; sick leave

Sec. 11. (a) A poor relief supervisor, investigator, assistant, or other necessary employee shall be paid only for the number of days the employee is actually engaged in employment during each month.

(b) A poor relief supervisor, investigator, assistant, or other

necessary employee shall be paid at the rate established by the township trustee from an appropriation by the township board with no deduction for legal holidays.

(c) A poor relief supervisor, investigator, assistant, or other necessary employee shall be paid out of the same money as claims for poor relief are paid. Claims for pay are payable upon presentation of a sworn claim itemizing each day for which pay is requested. Claims are to be made and filed in the same manner as other claims for poor relief expenditures are payable, at least once each month.

(d) Each poor relief chief deputy, investigator, supervisor, assistant, or other necessary employee may be granted paid vacation leave or sick leave under IC 5-10-6-1.

(e) The township trustee of a township having a population of at least ten thousand (10,000) may appoint a chief deputy. A chief deputy may be paid from any township funds.

As added by P.L.2-1992, SEC.14. Amended by P.L.51-1996, SEC.19.

IC 12-20-4-12

Repealed

(Repealed by P.L.51-1996, SEC.77.)

IC 12-20-4-13

Rehabilitation, training, and work programs authorized

Sec. 13. The township trustee may, with the approval of the township board, employ personnel to supervise rehabilitation, training, retraining, and work programs as provided in IC 12-20-13.

As added by P.L.2-1992, SEC.14.

IC 12-20-4-14

Construction of chapter

Sec. 14. This chapter does not limit the reasonable number of employees who may be engaged in any processing of work as provided by law.

As added by P.L.2-1992, SEC.14.